

**Dinabandhu Andrews College**

**Notice**

**DAC/IQAC/28, dated 31.01.2020**

A meeting of the Internal Quality Assurance Cell is hereby convened on 06.02.2020 at 1-30 p.m. in the Conference Room to consider the following agenda. All members are requested to kindly attend the meeting.

*Ani Falta Ray*  
Coordinator, IQAC  
Dinabandhu Andrews College

**Agenda:**

1. Consideration of the promotion of Dr.Mithun Maji, Assistant Professor of Botany under CAS
2. Consideration of the promotion of Smt. Chandana Pramanik, Assistant Professor of Chemistry under CAS
3. Consideration of the promotion of Smt. Sumana Dutta, Assistant Professor of Economics under CAS
4. Consideration of the concerted effort of the Principal, members of the Building Committee and other members of teaching and non-teaching staff in connection with the construction of the Diamond Jubilee Building substantially funded by the Government of West Bengal and executed by the Public Works Department, Government of West Bengal
5. Collection and analysis of feedback of different stakeholders for the academic year 2018-2019.
6. Preparation & Submission of AISHE report for the academic year 2019-2020.
7. Miscellaneous

**Proceedings of the meeting of the Internal Quality Assurance Cell held on 06.02.2020 in the Conference room in terms of the Notice bearing No. DAC/IQAC/28, dated 31.01.2020**

**Agendum-1**

**Consideration of the promotion of Dr.Mithun Maji, Assistant Professor of Botany under CAS**

The Coordinator of the Internal Quality Assurance Cell (IQAC) reported that the promotion under CAS of the following teacher is already due. This teacher has duly submitted the necessary papers in support of their claim for promotion under CAS as written hereunder:

S/ N	Name	Subject	Designation	From to	Due Date
1	Dr.Mithun Maji	Botany	Assistant Professor	I	II

The IQAC unanimously resolved that the Principal be requested to kindly take necessary action in connection with the promotion of Dr.Mithun Maji, Assistant Professor of Botany under CAS

**Agendum-2**

**Consideration of the promotion of Smt. Chandana Pramanik, Assistant Professor of Chemistry under CAS**

The Coordinator of the Internal Quality Assurance Cell (IQAC) reported that the promotion under CAS of the following teacher is already due. This teacher has duly submitted the necessary papers in support of their claim for promotion under CAS as written hereunder:

S/ N	Name	Subject	Designation	From to	Due Date
1	Smt. Chandana Pramanik	Chemistry	Assistant Professor	I	II

The IQAC unanimously resolved that the Principal be requested to kindly take necessary action in connection with the promotion of Smt. Chandana Pramanik, Assistant Professor of Chemistry under CAS.

### **Agendum-3**

#### **Consideration of the promotion of Smt. Sumana Datta, Assistant Professor of Economics under CAS**

The Coordinator of the Internal Quality Assurance Cell (IQAC) reported that the promotion under CAS of the following teacher is already due. This teacher has duly submitted the necessary papers in support of their claim for promotion under CAS as written hereunder:

S/ N	Name	Subject	Designation	From to	Due Date
1	Smt. Sumana Datta	Economics	Assistant Professor	I	II

The IQAC unanimously resolved that the Principal be requested to kindly take necessary action in connection with the promotion of Smt. Sumana Datta, Assistant Professor of Economics under CAS.

### **Agendum-4**

#### **Consideration of the concerted effort of the Principal, members of the Building Committee and other members of teaching and non-teaching staff in connection with the construction of the Diamond Jubilee Building substantially funded by the Government of West Bengal and executed by the Public Works Department, Government of West Bengal.**

The Coordinator of the IQAC narrated the details of the concerted effort of the Principal, members of the Building Committee and other members of teaching and non-teaching staff in connection with the construction of the Diamond Jubilee Building substantially funded by the Government of West Bengal and executed by the Public Works Department, Government of West Bengal for the information of all members of the IQAC.



The IQAC Coordinator further informed the members that till date the college is in receipt of Rs.30000000.00 (Three Crore) out of a total sanction of Rs.40000000.00 (Four crore). The progress of the work under reference has been steady and impressive particularly the piling foundation, load testing, pile cap construction and the brick work.

The members requested the coordinator of the IQAC to adopt the following unanimous resolution:

Resolved unanimously that the Principal be requested to appraise the Governing Body regarding the latest developments with respect to the construction of the building and request the Governing Body for providing necessary fund as and when required.

#### **Agendum-5**

#### **Collection and analysis of feedback of different stakeholders for the academic year 2018-2019.**

During the academic year 2018–2019, feedback from different stakeholders was collected using a consolidated web-based platform that could be accessed through the college website. Prof. Gul Mohammad compiled a report based on the feedback that was received. After thorough consideration, IQAC decisively endorsed the report and carried out the necessary actions.

#### **Agendum-6**

#### **Preparation & Submission of AISHE report for the academic year 2019-2020.**

AISHE report for the academic year 2019-2020 has been prepared by the team members and submitted. IQAC requested the Principal to take necessary steps to upload the report to the AISHE portal.

#### **Agendum-7**

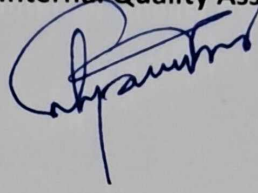
#### **Miscellaneous**

**There was no item to discuss under the agendum 'Miscellaneous'.**

**The meeting ended with a vote of thanks to then Chair.**

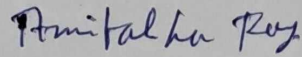
Members present in the meeting of the Internal Quality Assurance Cell (IQAC) held on 06/02/2020

Somnath Mukhopadhyay, Chairman

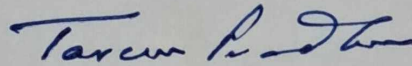


Debasish Chattopadhyay, Member

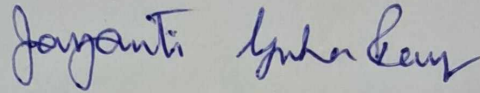
Amitabha Roy, (Co-ordinator)



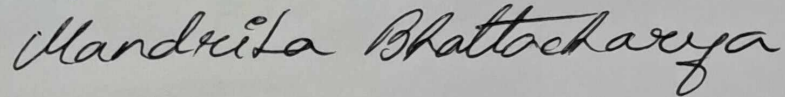
Tarun Pradhan, Member



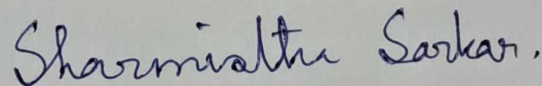
Jayanti Guha Roy, Member



Mandrita Bhattacharya, Member

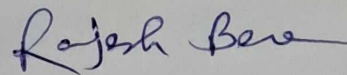


Sharmistha Sarkar, Member

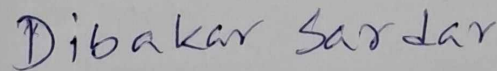


Maitrayee Bhattacharyya, Member

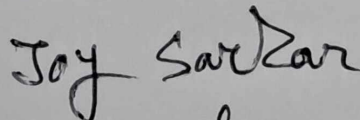
Rajesh Bera, Member



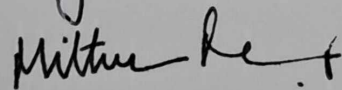
Dibakar Sardar, Member



Joy Sarkar, Member



Mithun Maji, Member



Sukanta Guha, Member



Students' Representative